

CMS Executive Council Meeting Monday, January 28, 2008

Campus Project Status'

- Release 070
 - Release 070 will be applied this weekend.
 - It is the second major release since going live.
 - The system will be down from Friday 5pm until Monday morning.
 - Financial Aid will have the biggest piece. There will be some enhancements to Financial Aid.
 - Security settings will be validated after the release is applied.
 - It was suggested that a testing group be formed.
- Finance 9.0
 - The Finance 9.0 project will be awarded to Io Consulting.
 - This project will begin on June 2, 2008.
 - Preliminary work will begin in May 2008.
 - The CSU Finance 9.0 upgrade schedule and the Finance 9.0 pass schedule were handed out.
- Absence Management
 - Absence management will go live March 3, 2008.
 - Resource concerns are being addressed.
 - Announcements about the change in functionality will be made to the campus.
- Benefits Management
 - Benefits Management will go live in March 2008.
 - One benefit of absence management is the ability for employees to view their benefit information online.
- Temp Faculty
 - Temp Faculty will have a rolling implementation.
 - This module will go live in December 2008.
 - This component allows for temporary faculty members to be issued appointment letters.
- Trailers – TA102/103
 - The trailers have been vacated.
 - All equipment has been moved.
 - Still have some furniture to move.
 - Psychology has received a grant and will be taking over the trailers.
 - All excess furniture will be left for the next group to use.

Campus Support

- Position to Support Admission & Student Recruitment and Financial Aid
 - Under CMS support a position was given to the campus to support Admissions and Student Recruitment and Financial Aid.
 - Recruitment will begin soon.
 - As an interim solution, a programmer from ACS has been assigned to help both offices.

- Intent to Publish Procedures for Suggestions and Questions
 - CMS is proposing to come up with a specific page for people to post questions and suggestion. The page will be posted on the CMS webpage.
 - The items will be collected and distributed to the offices they apply to.
 - The committee was asked if CMS should go in this direction. It was suggested that a knowledge management system (wiki) be created so that the same question will not have to be answered multiple times.
 - It was also suggested that a suggestion page not be put out there. A reference would be more effective.
 - Before something is rolled out, identify some Faculty members for testing. The team should be called a task force. Dean's will be contacted for names of participants. A follow-up will be given on this issue.
- Bi-Weekly Meetings
 - Core users attend regularly scheduled meetings.
 - One is the HCM 8.9 Meeting and the other is the SA Production Meeting.

CMS Open Forum - Information Session

- An open forum will be scheduled for February.
- This will be an information session.
- Production support for HCM 8.9 will be discussed.
- Information on Finance 9.0 going forward will be shared.

Other

- Financial Aid needs help with set up for Reg 1, which needs to be completed by March 2008. Io Consulting does not have a resource available at this time. It was suggested that other resources be looked at.
- A CMS update will be given at the next Administrative Council Meeting. An update will be given on the up coming releases and the modules.
- It was suggested that a follow up process be developed for pre-reqs that will ensure departments do them each quarter. Lydia will send out a message reminding departments that registration begins soon and pre-req checks need to be done. This will be mentioned at the Dean's Meeting. A query can be run to identify which departments have pre-req checks. The ones with required grading will be brought to the attention of the Deans.
- Financial Aid disbursements are run twice a week.
- The window for the 21st Century Project is November 2009.

Minutes Submitted by
Candace Johnson