

**CMS Executive Committee Meeting
Monday, September 24, 2007**

Performance Issues – CMS Central

- Many of the CSU campuses have been experiencing performance problems from the end users side.
- This problem has been recognized by CMS Central. A tech group has been assigned the task of looking at all the issues.
- Campuses were asked to hold off on any non-critical customizations/modifications for the next several months. CMS Central wants to stabilize the system in order to measure what is going on.
- Our system is scaled for 1,000 connections.
- It was suggested that an area be identified to measure performance for one day in order to provide the Chancellor's Office with a report.

Finance 9.0 – Confirmed

- It has been confirmed by CMS Central that our campus will upgrade to Finance 9.0.
- The upgrade process will begin June 2008.
- An RFP will go out in 6-8 weeks.
- Actual work on the project will begin in July 2008.

Options on Extending Roll-Off Final Consultants

- Some of the consultant's contracts may be extended until January to help with post production work.
- In order to stay within budget, consultant's schedules will change to 2 days a week.
- As of now, a technical consultant and two HR consultants will be extended.

Down Time Maintenance Windows

- Unisys has a monthly maintenance schedule on their website.
- Our campus is scheduled for weekly maintenance on Tuesdays nights. Critical patches and fixes will be applied at this time.
- The maintenance schedule may have an impact on offices that are open extended hours during the first week of the quarter.

Project will be out of TA 102/103 by the end of December

- The CMS Project Office will be vacating the trailers by the end of December.
- A plan will be advised to move the furniture.
- It was suggested that the furniture be made available to the campus community first, then surplus it out.

Communication from Mike McClean (BOT)

- It was mentioned to the Board of Trustees that it takes our campus twice as long to process admission information.

- Mike McClean contacted our campus to get some clarity on this statement. It was found that the information was misinterpreted.
- It is taking longer to enter admissions information because of the checklist. The technical consultant is working on a fix to automate the checklist process.
- It was suggested that positive comments about PeopleSoft be sent to the campus twice a month. Need to praise the outcomes of the project.

Recognition Luncheon Plans

- The dates available for the luncheon are: November 6, 7, 8, 13, 14, and 15.
- An email was sent out about the available dates. A confirmation is needed for each committee member on their availability.
- Guidance is needed on how to develop the list of participants. It was suggested that the directors of each area identify the participants.
- Two lists are needed from the directors: attendees and the attendees who will receive an award. These lists are to be turned in by the end of the week.
- It was suggested that the recognition be done during lunch.
- It was suggested that table service be used rather than buffet.
- A decision needs to be made on what kind of rewards will be given out.
- There will probably be 100 participants.

Minutes Submitted by
Candace Johnson