

CMS Executive Council Meeting

Monday June 26, 2006

8:00am

PL 2007

Finance -Year End Processing, New Data Center

- There was a hand out on the current status

Foundation Finance Project

- Production is scheduled for the first week of July.
- A concern was expressed that the Bookstore would not be able to sale class schedules.
- Efforts will be made to have class schedules available.
- Kim from the Bookstore is also concerned about the conversion.

Human Resources, Self-Service

- Finance self-service went live last month
- Admissions self-service will be accessible in October
- Student self -service will be available next spring

Focus Group

- Lydia discussed that Dr. Zorn had asked the Deans to identify individuals to participate in “**focus groups**” on issues related to the Student Administration module. They had a “kick-off” lunch. Present were Associate Deans, Department Chairs, and Administrative Assistants.
- The only department that did not have someone represented was Natural Sciences.
- The majority of concerns or comments were very common from lo experiences at other campuses. Issues and concerns discussed at a roundtable during the focus group meeting, i.e., prerequisite checking, on-line grade processing.

Student Administration

- Admissions is gearing up for October 1st in which they will be implementing mentor applications into PeopleSoft.

Foundation HR Project - July 10th

- Finance Auxiliary project for the Foundation office is on schedule to go-live 7/11/06.
- Final QA of configuration to be completed by 6/26. Questions from Bill Takehara on the Prism conversion and its impact. Ken Kish to follow up with project team.

Open Discussion

- Everyone is working equally hard on the project
- The trailers will be having an Ice Cream Social for all of the participants. Everyone is invited.
- Next meeting will be on July 31st, any updates are helpful.

Minutes Submitted by

Janette Salcedo