

CMS Executive Council Meeting Minutes

Monday, January 30, 2006

CMS Quarterly Open Forum

- The CMS Open Forum will take place February 14, 2006 from 10am – 12pm in the Pine Room
- The committee is encouraged to attend
- The committee can address the SA group at the introduction
- There will be a Finance portal demo
- An update will be given on the status of the SA implementation
- Each SA module will give a presentation
- The CMS powerpoint presentation will be on the CMS webpage the next day

CSUSB-CMS Budget Update

- A handout on the budget was given out
- The long term budget reflects the SA module loan for this year and next year
- Repayment of the loan will begin once the SA module is complete
- The Chancellor's Office will be sending out guidelines for spending CMS money.
- Absence management will be a baseline release and campus funding will be used to fund it
- There are two annual reports that measure the successes of the CMS project. Lorraine will look around for the reports.
- It was suggested that the campus track the successes in terms of numbers and savings to the campus
- Table three reflects the benefits. Any additions should be forwarded to Bill
- Table four shows the actual cost of the project. The top part is the fixed cost. Backfill is a one time cost.
- Table five is the most important table because it reflects the baseline increase
- Table six shows the CMS loan repayment schedule
- The handout will be taken to Vice President Council and loan payment deferment will be discussed

SA Project Status Updates

- The group continued using a narrative approach (see handout) for the reports
- The report puts into prospective what each team is doing
- Overall the teams are doing great
- Academic structure has been completed. See handout. This is a milestone, which shows how the university will be built. The structure is mainstream and simple.
- Extended Learning is being addressed. In scope is to provide the same level of service in PeopleSoft that was provided in SIS+.
- Consultants introduce best practices to the teams and then they adapted to campuses practices and policies.
- Admissions will begin application processing in PeopleSoft October 1, 2006.

- The first class schedule generated in PeopleSoft will be Summer 2007
- Data conversion will go back to 1982. The state retention law requires records to be kept for 75 years.
- The IBM needs to stay on campus for an extra year.
- Coordination of the CVC buildings in the space and facilities database needs to be the same as the academic program database.
- The CMS webpage is in the process of being updated to address student along with Finance and HR.
- The project is on schedule and budget. Being a pilot helped us stay on target.

IO Consulting

- Charlie, Lydia and Jenny Casillas presented attended the HCM 8.9 Meeting with Steve Kish. They talked about their experience so far and project status.

Minutes Submitted by
Candace Johnson