

## **CMS Executive Council Meeting Minutes**

### **Monday, November 28, 2005**

**Committee Members:** Tony Coulson, David DeMauro, Lorraine Frost, Robert McGowan, Lydia Ortega, Charlie Tabbut, Bill Takehara, Paul Vicknair, Dale West, Jenny Zorn

#### **Data Center Move**

- The Data Center Transition move is being plan by CMS Central and the three pilot campuses
- The transition plan was handed out. It shows how the move will be conducted.
- The connectivity test will take place this week
- User Id's will be issued next week
- Application testing will begin December 12<sup>th</sup>
- The transition plan should be completed by December 22<sup>nd</sup> and everything should be functional by January 2, 2006
- The fall back plan is to use our existing process
- It was suggested that an email be sent out to the committee informing them if the data center transition was a go or no go

#### **ASI Trailer Transition**

- The ASI Trailer will be added to the December 8<sup>th</sup> Building meeting
- CMS will coordinate their move-in with the Student Union's move-out
- It is estimated that moves will begin December 15<sup>th</sup>
- A moving plan is being put together
- CMS will be installing an alarm system and inputting data connections

#### **Student Administration**

- Emails are being sent out about the next CMS Open Forum
- The forum will be held February 14, 2005 in the Pine Room and it will be the kick off for SA
- Three versions of the MyCoyote logo have been created
- It was suggested that an announcement be made at Admin Council about the February forum
- Anyone that uses SIS+ today should attend this open forum
- After the forum takes place, presentations will be given to certain areas to make them more aware about the SA project

#### **CMS Memo**

- The code of memorandum for the "22 Points of Light" was handed out
- The initiative document shows how a common system can work
- Our campus may be able to incorporate some of the items on the Chancellor's Office list
- The 22 point initiative is to make advising and other things related to graduating and advising as easy as possible for faculty and students

### **SA Status Report**

- The group now has access to the HCM 8.9 database. They have been building tables in this environment.
- An updated Student Administration User report was handed out
- This report was done by the users who are doing the work and the report was reviewed by the consultants
- The report is not a summary. It is a list of recent accomplishments compiled by the users.
- The report shows a level of commitment that the modules have put into the project
- Prepayment will be going away. This issue is still being addressed in fit gap. A decision should be reached once fit gap is completed.
- It was suggested that information about the project be published in the campus newspaper
- All project tasks are on schedule

### **Other**

- The original plan for CEL is to meet their current needs. However, further discussion will take place to assess the feasibility of going outside scope.
- CEL has 4 databases that they will like to incorporate into PeopleSoft. The team is still collecting information on what will and will not be done in this project.
- The next big thing coming up for HR is managing security, figuring out what information HR and SA users will look at.
- A single sign on will be established for network connection. This same idea will be used for PeopleSoft.
- There are three more significant projects coming up that are in scope. Charlie will be working with Bill on budgeting for these projects for the next three years.
- The CMS loan from the Chancellor's Office will not be available until June 2006. The project will have to work on a deficit until then.

Minutes Submitted by  
Cardace Johnson