

# **CMS Executive Council Meeting Minutes**

Monday, June 27, 2005

8:00 a.m.

PL-2007

**Attendees:** David DeMauro, Lorraine Frost, Elizabeth Malmborg, Bob McGowan, Lydia Ortega, Bill Takehara, Paul Vicknair, Dale West  
**Absentees:** Charlie Tabbut, Jenny Zorn

## **Readiness Assessment Report Update**

- The final written report will be submitted to Charlie and Lydia this week
- The report is about 75 pages long and includes a two page summary
- Three areas that did not meet the minimum requirements were identified
  - Project management
  - Communication
  - Functional Staffing
- First the report will be review for accuracy by Lydia and Charlie
- The report will then be given back to Elizabeth for editing
- Elizabeth will then provide Lydia and Charlie with and update version. This version will be forwarded to the President.
- Last, Elizabeth will have a conference call with the campus liaison to discuss the report
- Once the call is finished the campus will be considered official and ready to receive the necessary support
- An executive summary will be shared with the Executive Committee

## **Budget Update**

- Budget table handouts were given out
- Table 1 – assumes the campus will meet the enrollment target
- Backfill money will only be given to those who work more than 50% on the project. The money will be given to the division to disperse.
- Table 2 – shows how dollars are being expended on various projects
- Table 3 – outlines the cost of baseline projects, backfill dollars, consultant dollars, and loan repayment
- It was suggested that the cost for office space in FY 06-07 be added to Table 3
- Implementation of non-core HR modules will cost extra money
- Table 4 – shows how CMS will be funded in the future
- Money collected from the tech fee may not be used to help repay the CMS loan
- A 9 million dollar loan will be taken out. Five million will be given in FY 05-06 and 4 million will be given in FY 06-07
- Table 5 – Shows baseline increases from FY 06-07 through FY 09-10
- Lorraine will email the committee an updated set of budget tables
- Our campus is below average on spending money on the CMS projects

## **CMS Related Projects**

- HCM 8.9 is in progress
- Identity management runs concurrent with CMS but it is not in the funding
- The identity management project may be done using SUN. If SUN is viable and interfaces with the portal then the Chancellor's office may fund the project.
- The finance upgrade project will run late 2007 to early 2008
- Data warehousing is still being worked out with SOSS

### **HCM 8.9 Update**

- Student Administration
  - A schedule of events was handed out
  - An agenda will be put together to show who needs to be at each event
  - This project will include a lot of people that are still be identified
  - Users will be invited to overview sessions
  - It was suggested that CMS open forums be held once a month beginning in October. The advertisement should mention that user input is needed.
  - The student baseline does not have that many changes
- Human Resources
  - HR application review will take place at the in person HUG
  - The first round of upgrade scripts is due Wednesday, June 29, 2005
  - Once the scripts are delivered the HR team will begin the 1<sup>st</sup> pass
  - The first pass is scheduled to be completed by July 21, 2005

### **DARS/Oracle**

- The portal will be Oracle
- All modules need to be completed by Fall 2008
- The academic advising tool will be DARS under Oracle
- There is an insurance that SOSS will provide an interface for DARS and Peoplesoft
- 125 of 1213 SIS+ users have completed security training. It was suggested that a schedule be put together to capture those who have not completed training.
- CABO has implemented a best practice incentive. The objective is to identify the best business practice. A list of all best practice will be made available to all campuses to use at their own discretion.
- CMS Central is looking into collapsing finance environments

*Minutes Submitted By  
Candace Johnson*